|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **My Daily Typing Tasks**  (For each bullet point, list all of your daily typing tasks. You can add more bullets if you have more tasks.) | | | | | | |
|  | | | | | | |
| **My Typing Goals**  (List the typing goals you want to achieve as well as a timeframe) | | | | | | |
| Goals | | | | | **When do I want to achieve this goal?** | |
| Goal 1: | | | | |  | |
| Goal 2: | | | | |  | |
| Goal 3: | | | | |  | |
| **My Weekly Schedule**  **(You should try and practice typing 20 to 30 minutes each day. You can practice using a tutorial or using one of your daily typing tasks to practice.)** | | | | | | |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| **Focus:**  **Time:** | **Focus:**  **Time:** | **Focus:**  **Time:** | **Focus:**  **Time:** | **Focus:**  **Time:** | **Focus:**  **Time:** | **Focus:**  **Time:** |
| **Typing Tutorial: After looking at each of the provided typing tutorials, choose one and use it to practice.**  **List of Typing Tutorials (Circle one): (1)** <https://www.ratatype.com/> **(2)** <https://learntyping.org/>  **(3)** <https://www.typinglounge.com/typing-techniques> | | | | | | |